

How to View Your Balance

- Log into MyVUU
- Click on the “Student Finances” tab
- Then click on “My Account Balances”

The screenshot shows the 'Student Finances' page. At the top, there is a maroon header with the text 'Student Finances' in white. Below this, there are two main sections. The first section is titled 'Financial Aid Document Tracking' in white text on a maroon background, with a question mark icon in the top right corner. Below this title is a white box containing the text 'View Financial Aid Document Tracking' in blue. The second section is titled 'CASHNet My Account Info' in white text on a maroon background. Below this title is a white box containing the text 'My Account Balances' in blue, followed by 'Pay Using CASHNet' in bold black text. Underneath, there is a link 'Go to CASHNet' in blue, followed by a paragraph of text: 'Service fee is 2.75% for Credit Card transactions. Credit Cards Accepted: MASTERCARD, DISCOVER, AMERICAN EXPRESS, or DINER'S CLUB. Please Note: Due to restrictions imposed by VISA, we cannot accept VISA cards as a payment option. No Service Fee for E-Check Payment.'

How to Make a Payment

- Log into MyVUU
- Click on the “Student Finances” tab
- Then click on “My Account Balances”

The screenshot shows the 'Student Finances' page, specifically the 'My Account Balances' section. At the top, there is a maroon header with the text 'Student Finances' in white. Below this, there is a maroon header with the text 'CASHNet My Account Info - My Account Balances' in white. Below this header is a white box containing the text 'My Account Balances' in bold black text. Underneath, there is a table with the following data:

Accounts Receivable Students	\$4,061.00 Credit	View Payment Plan.
		Account includes pending transactions
Grand Total	\$4,061.00 Credit	

Below the table, there is a link 'View account details & history' in blue. Underneath, there is a link 'Go to CASHNet' in blue, followed by a paragraph of text: 'Service fee is 2.75% for Credit Card transactions. Credit Cards Accepted: MASTERCARD, DISCOVER, AMERICAN EXPRESS, or DINER'S CLUB. Please Note: Due to restrictions imposed by VISA, we cannot accept VISA cards as a payment option. No Service Fee for E-Check Payment.'

- Then click on “Go to CASHnet”
- You will then be redirected to CASHnet
- Click “Make a Payment” in the menu of the left-hand side

Overview

My Account Overview Activity Details Payment Plans Make a Payment Transactions Help Sign Out

Jkaiya Pope
Virginia Union University

Balance \$2,011

Summary	
2021 UG FALL (2021-22 Academic Year Fall)	\$2,011.00
Balance	\$2,011.00

View activity details

Payment plans [View](#)

Need to enroll in a payment plan?
Enrolling in a payment plan takes just a few minutes and can help you spread out payments on your education expenses.
[View payment plan options](#)

- Enter the amount you wish to pay in the “Amount” box and hit enter

Make a Payment

Pay amount

0 items \$0 | Remaining due \$2,011

How much would you like to pay?

2021 UG FALL (2021-22 Academic Year Fall)

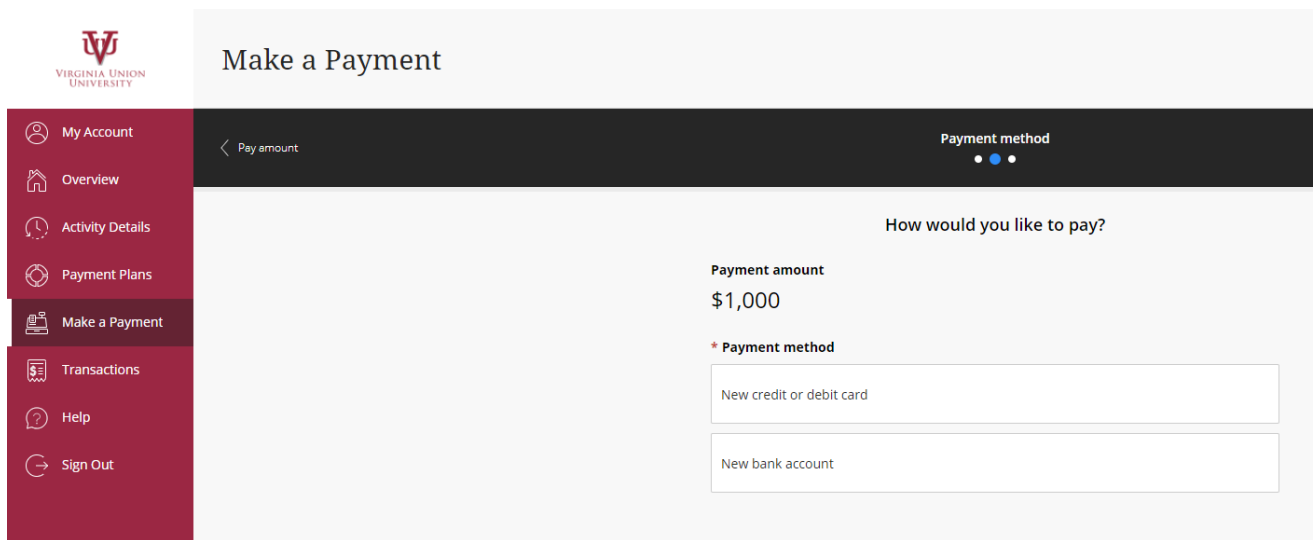
Amount

\$0.00

Maximum \$1,000,000

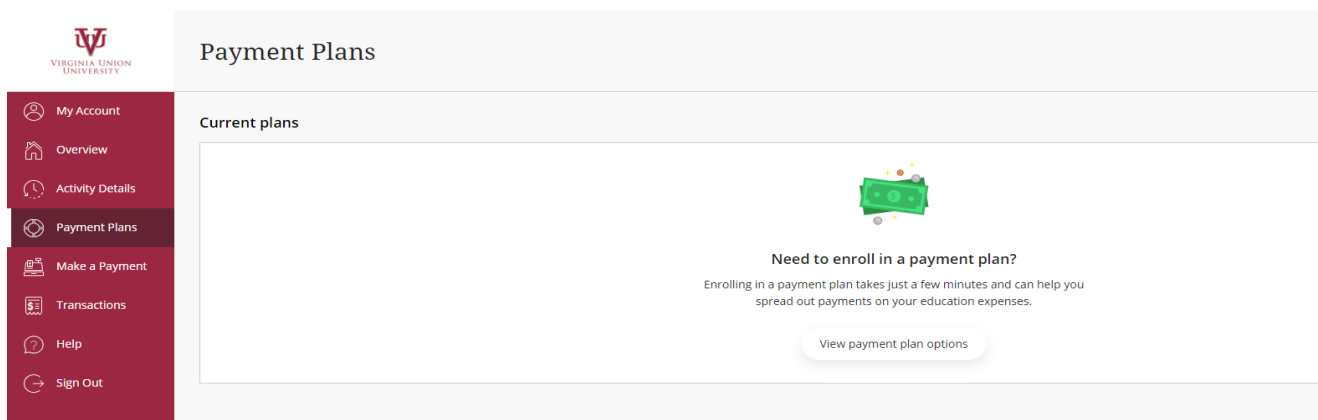
Balance \$2,011

- Enter your Payment Method



How To Set Up a Payment Plan

- Once in CASHnet, click “Payment Plans”



- Click “Payment Plan Options
- The installment amount and payment dates will be given
- There is a one-time \$35 enrollment fee
- Then agree to the terms and the payment plan is set

If you need guidance in setting up the payment plan, contact the Office of Student Accounts for assistance via email studentaccounts@vu.edu or phone 804.257.5711.