



# VIRGINIA UNION UNIVERSITY

## 2018-19 Tuition and Fee Guide

### UNDERGRADUATE TUITION & FEES

#### New Student Fees

New Student Orientation	\$ 350.00	(3-4 weeks)
Transfer/New Student Orientation	\$ 160.00	(1-2 weeks)
Spring Orientation	\$ 160.00	(1-2 weeks)
Textbook Rental	\$ 350.00	(per semester)

Accidental Fee	\$ 75.00	(Fall only)
Health & Wellness	\$ 150.00	(per semester)

#### Full-Time Enrollment

Tuition (12-17 hours)	\$ 7,765.00	(per semester)
Comprehensive Fee	\$ 521.00	(per semester)
Building & Grounds	\$ 250.00	(per semester)
Technology Fee	\$ 188.00	(per semester)
*Overload Tuition	\$ 482.00	(per semester)

\*Student taking 18 hours or more will be charged for Overload Tuition per credit hour.

#### Part-Time Enrollment

Tuition	\$ 482.00	(per credit hour)
Comprehensive Fee	\$ 43.00	(per semester)

#### Residence Hall Fees (per semester)

	Single	Double
Birches Affiliate Housing	\$ 3,151.00	\$ 2,665.00
Living and Learning Center	\$ 3,151.00	\$ 2,665.00
Huntley Hall	\$ 2,368.00	\$ 1,988.00
MacVicar Hall	\$ 2,368.00	\$ 1,988.00
Newman Hall	\$ 2,368.00	\$ 1,988.00
SGA Leadership House	\$ 2,368.00	\$ 1,988.00
Storer Hall	\$ 2,368.00	\$ 1,988.00
White Hall	\$ 2,368.00	\$ 1,988.00
Hartshorn Hall	\$ 2,268.00	\$ 1,787.00

#### Meal Plan (per semester)

	Fees	Flex Dollars
19 Residential	\$ 2,311.00	\$ 25.00
14 Residential	\$ 2,071.00	\$ 90.00
10 Residential	\$ 1,835.00	\$ 150.00
25 Commuter	\$ 510.00	N/A
100 Commuter	\$ 274.00	N/A
50 Commuter	\$ 148.00	N/A

### SUMMER TUITION AND FEES

(Undergraduate Students only)

Panther Summer Academy	\$ 1,700.00
Tuition per credit hour	\$ 269.00
Room (Standard Double Occupancy Room)	\$ 523.00
Board (Standard Rate Meal Plan)	\$ 649.00

### ADDITIONAL OPTIONS & FEES FOR ALL STUDENTS

#### Additional Fees

Applied Music Course	\$ 475.00	(per course)
Health and Wellness	\$ 150.00	(per semester)
Lab Fees/Art Fees	\$ 103.00	(per course)
Installment Fee (per semester)	\$ 100.00	(non-refundable)
Union ID Card Replacement	\$ 25.00	(non-refundable)
Transcript	\$ 6.00	(each official copy)
Graduation Fee	\$ 154.00	(non-refundable)

#### Parking Passes

Reserved Pass	\$ 100.00	(per year)
VIP Reserved Pass	\$ 150.00	(per year)

Specific Lots are free but you must reserve your space from the Police Department (faculty, staff, and commuters) or Residence Life & Housing (residential students).

### GRADUATE & PROFESSIONAL TUITION & FEES

#### Weekend College / Accelerated Degree

Tuition	\$ 649.00	(per course)
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#### Master of Arts in Christian Education

Tuition	\$ 1,076.00	(per course)
Comprehensive Fee	\$ 205.00	(per term)

#### Master of Divinity

Tuition	\$ 1,076.00	(per course)
Comprehensive Fee	\$ 205.00	(per term)

#### Doctor of Ministry

Tuition	\$ 256.00	(per credit hour)
Comprehensive Fee	\$ 205.00	(per term)

# 2018-19



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### REQUIREMENTS TO REGISTER FOR CLASSES

#### Financially Cleared

All tuition and fees must be paid by:

- Fall Semester: August 6th/September 4th
- Spring Semester: January 14th
- Summer Semester: May 17th

This includes room, board (meal plan), fees, and deposits.

- Any charges unpaid at the end of the previous semester are also due and must be paid before you can re-enroll.
- If you owe money to the university, a hold will be placed on your account, grades and transcripts will not be released, registration will be blocked, or you will be dropped from all classes, and your housing and meal plan will be revoked or canceled.
- All payments will be applied towards previous debt before applying funds toward your current balance.

### ROOM RESERVATIONS

Due to the demand for on-campus housing, rooms are reserved on a first-come, first-served basis. To obtain a Room Reservation, students must complete an official housing contractual agreement, be enrolled full-time, and be financially cleared.

To maintain your Room Reservation, a student must meet the above criteria prior to start of each term.



**Click here to submit an online housing application.**

### REFUND POLICY

Institutional Support is non-refundable, and funds cannot generate a credit on a student account. Funds will be adjusted by Federal Aid, State Grants, Student Loans, Institutional Support, Parent PLUS, and Private Loan.

### ADJUSTMENTS OF FEES UPON OFFICIAL WITHDRAWAL

**Failure to attend classes and/or leaving school without filing an official notice does not constitute an official withdrawal from the University.**

After the beginning of classes, students who wish to withdraw from the University must complete an **Official Withdrawal Form** available in the Registrar's Office. Tuition and fees will only be adjusted as follows:

- First week of classes - 80% refund on charges
- Second week of classes - 60% refund on charges
- Third week of classes - 40% refund on charges
- Fourth week of classes - 20% refund on charges

After the fourth week of classes, there are no cancellations or refunds. Residence Hall fees and Board fees cannot be cancelled or refunded during the semester once the contract has been signed.

*Important: A student who chooses not to attend class and does not officially withdraw is still liable for all semester charges.*

### PAYMENT INFORMATION

Payments can be made on-line at [www.vuu.edu](http://www.vuu.edu). Other methods of payment include cash, certified check, money order, debit/credit cards. Personal checks will not be accepted. Payments should be made payable to Virginia Union University and mailed to:



**Virginia Union University**  
**Attention: Cashier Office**  
1500 N. Lombardy Street  
Richmond, Virginia 23220

*You can visit the Cashier's Office in the C.D. King Building - 2nd Floor, Suite 200 or Ellison Hall - Suite 106 after January 14, 2019.*

Indicate the student's name and University provided ID number with remittance to ensure payment is properly recorded. Please allow 72 hours for payments to post to the student's account. Students may view Statement of Activities from the Student Accounts Office by visiting [www.vuu.edu](http://www.vuu.edu)

### IMPORTANT TELEPHONE NUMBERS

**Student Accounts**  
Ellison Hall | Suite 105  
804.257.5711  
[studentaccounts@vuu.edu](mailto:studentaccounts@vuu.edu)

**Residence Life & Housing**  
Henderson 10-12 | Suite 108  
804.257.5608  
[residence@vuu.edu](mailto:residence@vuu.edu)

**Cashier**  
C.D. King Building - 2nd Floor | Suite 200  
Ellison Hall | Suite 106 (effective January 2019)  
804.342.3887

**Registrar**  
Ellison Hall | Suite 106  
804.257.5846  
[registrar@vuu.edu](mailto:registrar@vuu.edu)

**Financial Aid**  
Ellison Hall | Suite 105  
804.257.5882  
[financialaid@vuu.edu](mailto:financialaid@vuu.edu)

**Admissions**  
Henderson Center | Suite 1005  
804.342.3570  
[admissions@vuu.edu](mailto:admissions@vuu.edu)

