



# WELCOME HOME!



VIRGINIA UNION  
UNIVERSITY

**RESIDENCE LIFE AND HOUSING  
MOVE-IN GUIDE**



1.804.257.5608



[www.vuu.edu](http://www.vuu.edu)



1500 N. Lombardy St. | Richmond VA 23220

# WELCOME



The beginning of fall semester is just around the corner. Like you, we are preparing for an important event—your arrival on campus! This brochure includes important items to remember as you prepare for your move to VUU. We look forward to welcoming you to VUU as a member of our campus housing community. Our staff has worked diligently to make your arrival on campus as comfortable, safe, and convenient as possible. Welcome to VUU!

## OUR MISSION



Virginia Union University Residence Life and Housing works to provide convenient housing that is secure, inclusive and supportive. Students create a home in our on-campus communities, build life-long friendships and develop skills for their current and future successes as they journey through their Panther experience.

# PANTHERS

# Frequently Asked Questions

## GET READY!



### HOW WILL I BE BILLED FOR HOUSING?

The Office of Student Accounts bills for Housing. Please visit [www.vuu.edu](http://www.vuu.edu) Tuition and Fee guide for all Residential Student fees.

### CAN I SWITCH ROOMS?

Yes. Room changes can be requested in the Residence Life and Housing Office before drop/add period.  
Housing assignments cannot be adjusted after these dates.

### HOW DO I PICK A MEAL PLAN?

Freshmen students have a meal plan option of 19 meals a week with \$25 dining flex option. Freshmen are required to stay on this meal plan option until they become an upperclassmen.  
Meal plan choices and prices can be seen on the *Tuition and Fee guide*.

### DOES HOUSEKEEPING CLEAN MY ROOM?

Residents are responsible for the cleanliness of rooms, disposing of trash and leaving all public areas in clean condition.  
The housekeeping staff will clean the public areas as well as community bathrooms.

### WHERE CAN I DO MY LAUNDRY?

Laundry facilities are located in your residence hall. Our FREE laundry facilities are for *resident usage only*.  
VUU ORLH is not responsible for lost, stolen or damaged articles.

### HOW WILL I GET MY VUU ID CARD

VUU ID Cards will be issued by Information Technology located in the Ellison BUilding

### UPDATES

Extended stay is no longer available. Students must vacate the residence halls during the breaks (Christmas, spring break/summer). The residence halls will be closed during this time to allow facilities to clean and sanitize the buildings.





# Move-In Tips

## *Follow these easy tips to enhance your Panther Move-In Experience!*

**1. BE PATIENT:**

With hundreds of students moving into housing over the course of one day, there may be some waiting times for parking, check-in, etc. know this going in and exercise patience when possible.

**2. DRESS FOR THE WEATHER: WEAR YOUR MASK/GLOVES AND DRESS COOL!**

It's HOT in Virginia in August. That typically means hot temperatures.

**3. ABIDE BY YOUR MOVE-IN TIME:**

We space times out to avoid a big rush of people at the beginning of the day. Waiting until your scheduled move-in time is another way to help alleviate traffic problems and longer wait times. **If you miss your appointment time, you may lose your room assignment.**

**4. YOU MUST MAKE AN APPOINTMENT WITH THE HOUSING OFFICE FOR MOVE-IN DAY**

If you do not have an appointment you will not be able to access campus on your designated move-in day.

**5. DON'T USE THE EMERGENCY DOORS DURING MOVE IN/OUT**

It's a \$300 fine to use emergency doors for non-emergency use.

**6. DON'T HOG THE ELEVATOR:**

As you may expect, the elevator is in high demand on move-in day. Elevator courtesy is essential on move-in day. Do not leave the elevator door blocked at any point and time.

# What's In Your Room



**1 Desk & Chair**  
One desk and chair per student

**2 Twin Bed & Mattress**  
One twin mattress per student

**3 Dresser**  
One dresser per resident with two drawers

**4 Internet/Cable Connection**  
One high-speed ethernet port (WiFi available)

# Our Rooms

**okay,  
BRING  
IT!**

Bins/  
Organizers

Blankets,  
Sheets

Laptop/  
Computer

Towels,  
Washcloths,  
Robes

Carpet/  
Rug

Personal  
Toiletries

Broom,  
Mop,  
Plunger

Mattress  
Pad

DVD,  
Game Console

Power Outlet  
Strip/Surge  
Protector

Trashcan,  
Plastic  
Liners

Detergent/  
Soap

**No,  
LEAVE  
IT!**

- No Pets or Animals
- No small cooking appliances (insta-pots, toaster ovens, grills, hot plates)
- No candles, incense, fireworks or weapons
- No tobacco, drugs or alcohol
- No space heaters
- No extension cords
- No futons, furniture or couches
- No portable air conditioners
- No Weight lifting equipment
- No Waterbeds



# MOVE-IN Experience

8:00AM–5:00PM BUSINESS OFFICES WILL BE OPEN

8:00AM–5:00PM VUU STUDENT ID CARDS ISSUED IN INFORMATION TECHNOLOGY LOCATED IN ELLISON BUILDING

## Move-in Process

Once on campus, follow the signage directing you to your buildings designated Unloading Zone. VUU Police & Volunteers will be around to assist you!

### AT YOUR UNLOADING ZONE:

**STOP** —————→ your car at the designated location

DO NOT PARK ON GRASS

**DROP** —————→ your items at the curb with the person designated to stay with your items & pick up your room keys in your Residence Hall.

**ROLL** —————→ your car to designated parking lot

#### Storer Hall

Freshman Males

Entrance:

Roundabout Entrance (Lombardy St.)

Unloading Zone:

Zone 1 (Across from gated basketball courts)

Parking:

Library Lot

#### MacVicar Hall

Freshman Females

Entrance:

Police Booth Entrance (Graham/Brook Rd.)

Unloading Zone:

Zone 2 (Across from Living & Learning Center)

Parking:

MacVicar Parking Lot



# VIRGINIA UNION UNIVERSITY

## CAMPUS MAP

**Zone 2**  
MacVicar Hall  
Unloading Zone

**MacVicar Hall**  
Freshman Female  
Residence Hall

**MacVicar Hall**  
Parking

- 10. Storer Hall
- 13. Henderson Center  
Admissions Office  
Student Affairs Office
- 16. Hartshorn Hall
- 17. Main Entrance
- 18. Newman Hall
- 19. White Hall
- 20. MacVicar Hall
- 31. Living and Learning



**Storer Hall**  
Parking

**Roundabout  
Entrance Point**

**Zone 1**  
Storer Hall  
Unloading Zone

**Storer Hall**  
Freshman Male  
Residence Hall



# FOR YOUR INFORMATION

If you have not fulfilled your financial responsibilities or set up payment arrangements, **you are not cleared to move into your residence hall.**

Please contact the Financial Aid or Student Accounts office if you need assistance.

Financial Aid: 804-257-5882

Student Accounts: 804-257-5711

**Make a Payment**

**Set Up Payment Plan**

**Outside Loans**

**SPRINT TOWARDS LIMITLESS**  
*opportunities!*



VIRGINIA UNION  
UNIVERSITY

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## RESIDENCE LIFE & HOUSING

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### **What to Bring / What Not to Bring (Extended List)** **(Make sure to label your belongings)**

#### **BRING**

##### **Electrical Devices**

- Cable for TV Connection
- Television/DVD/Blue Ray w/  
Connector
- Clock/Radio Clock
- Surge Protector
- Desk Lamp
- Iron/Iron Board

##### **Appliances**

- *Microwave/ Air-fryer COMBO*
- Keurig, Single Serve Blenders and Refrigerator  
*(Underwritten Laboratory Approved, not to exceed 3.5 cubic feet  
and draw more than 1.5 running amps)*

##### **Linens**

- Pillow/Pillow Cover
- Extra Long Twin Sheet/Comforter
- Towel (Hand/Body)
- Throw/Area Rug
- Hangers

##### **Cleaning Supplies**

- Clorox-based Shower Spray & Toilet Cleaner
- Sponges
- Toiletries
- Broom/Dust Pan/Floor Cleaner (Swiffer)
- Plug-Ins/Air Fresheners (aerosol)
- Liquid and Pods Laundry Detergent (No Powder  
Detergent)
- Plunger and Toilet Brush
- Hand Sanitizer

##### **General**

- 3mm Command strips only
- Face Mask/Gloves
- Thermometer
- Labeled over-the-counter medications
- Laundry & Bath Soap/Basket
- Bathroom Accessories
- Wastebasket
- Flame-less Candles/Wax warmer
- Shower Shoes

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## RESIDENCE LIFE & HOUSING

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### What to Bring / What Not to Bring (Extended List)

#### DO NOT BRING

##### **Electrical Devices**

- Musical Instruments equipped with amplified devices
- Amplifier
- Extension Cord
- Plasma TVs (*Please note there is a difference between Plasma and Flat Screen*)
- Routers
- Hoverboard/self-balancing scooter (*Due to high risk of electrical fire*)

##### **Appliances (All Residence Halls)**

- Hot Plate
- Deep Fryer
- George Foreman Grill
- Instant /Crock Pot
- Toaster/conventional ovens
- Coffee Maker

##### **Flammables**

- Firearms or other weapons
- Drugs/tobacco/alcohol
- Burning of incense/candles/Fireworks
- Gasoline or other flammable materials and devices

##### **General (All Residence Halls)**

- Pets or animals
- Extra furniture
- Waterbeds or other water filled furniture
- Weightlifting Equipment